



Committee of the Whole (COW) Meeting Minutes March 1, 2017 -- 7:00 pm

Present: Dave Foley, Commission Chair; Tom Mulrooney, COW Chair; Nancy Hatch, Commissioner, Michael Heisler, Commissioner; Bill Zinck Jr., Commissioner; Forrest McWade, Clerk Treasurer; Maxine Veinot, Recording Secretary

Regrets: nil

Absent: nil

There were seven public in attendance.

1.0 Call to Order

Commission Chair Dave Foley called the March 1, 2017, Committee of the Whole (COW) meeting to order at 7:00 pm and turned the meeting over the COW Chair Mulrooney.

2.0 Public Forum

No public spoke during the public forum

3.0 Agenda Additions

6.1) Fire Apparatus Purchasing Policy

4.0 Clerk's Report

Clerk Treasurer McWade stated that Darcy Stevens confirmed her attendance for the meeting scheduled with her Tuesday, March 7, 2017, at 7:00 pm.

Communications has been going back and forth regarding the siren issue and now await feedback from the manufacturer.

GEs All Trucking sent a quote for the extra green bin pickup, however Clerk Treasurer McWade is looking for the Commission's input as to a timeline on the weeks for pickup as there has been no specific time frame.

Friday, February 24, 2017, the Clerk Treasurer attended the UNSM conference meeting on expense policies. The move is to get community governments to have an expense policy in place. At the next Village's regular meeting, March 8, 2017, a policy will be brought for approval.

4.0 Clerk's Report (continued)

A meeting was held with John Redden and concerns/questions were answered by Mr. Redden. In moving forward, the budget setting can take place, then capital approvals and then move forward with replacing of the tanker.

Direction to the Clerk: Clerk Treasurer McWade should notify the Fire Department, JFAC and MODC that the Village will be moving forward with replacement of the tanker.

**Commissioner Bill Zinck Jr, asked for the minutes to reflect that due to his Conflict of Interest, he was not involved in giving this direction.

Clerk Treasurer McWade stated that fire truck #541 was inspected yesterday, February 28, 2017.

5.0 Budget 17/18

Clerk Treasurer McWade reviewed the Chester Fire Department budget.

Discussion was held on the various budget items.

Discussion was held on having a regular truck maintenance plan schedule and put it out for a tender service. Implementing an asset management plan would be beneficial.

Clerk Treasurer stated that the next step for the budget is to roll the fire department numbers into the budget and further review the budget. If there are any comments/concerns, bring the issues to the Clerk Treasurer's attention so he can get the answers/information needed.

Another review of the budget will happen next week at the meeting on March 8, 2017, and then the week after that there should be discussion on the capital budget to get it finalized and present to Municipality of the District of Chester in the near future.

6.0 Any Other Business

6.1 Fire Apparatus Purchasing Policy

Commissioner Zinck Jr., reviewed the policy with the Commission.

Commissioner Zinck Jr., felt this policy would expedite the purchase of the truck. Discussion was held.

It was felt that this policy would be good in the future, but with regards to this present truck purchase, several of these steps have already been carried out and the process is progressing.

7.0 Adjournment

MOTION: Commissioner Zinck Jr., adjourned the meeting at 9:00 pm.

Dave Foley
Chair

Maxine Veinot
Recording Secretary