



**Village of Chester Commission
Regular Monthly Meeting
February 8, 2017**

Present: Dave Foley, Chair; Tom Mulrooney, Commissioner; Nancy Hatch, Commissioner;
Bill Zinck Jr., Vice-Chair; Michael Heisler, Commissioner; Forrest McWade, Clerk Treasurer;
Dave Richardson, Chester Fire Chief

Regrets: Maxine Veinot, Recording Secretary

Absence: Nil

Public Gallery: 2 people were in attendance

1.0 Call to Order

Chair Foley called the February 08, 2017, monthly meeting of the Village of Chester to order at 7:00 pm.

2.0 Public Forum

a) Brad Armstrong, Tremont Street

Mr. Armstrong spoke on the siren at the Chester Fire Hall and that that he isn't trying to get rid of the siren, but would like to see the sound changed. Mr. Armstrong asked the Commission to consider investigating this issue.

b) Sharon Houghton, Tremont Street

Ms. Houghton spoke on the siren and would like to have the siren a little louder and a continuous sound, instead of "up and down" sound.

3.0 Approval of Minutes

a) Chair Foley stated there were several minutes to be approved. Clerk Treasurer McWade stated that on the agenda it states 3 c) Jan 28/17 which should read 3 c) Jan 25/17.

January 11, 2017(Regular Monthly VOC)

6 c) Rob Manual should be Rob **Manuel**

7 a) Budget Schedule, 5th paragraph

'... MODC, who levy our taxes.' This will be changed to

'... MODC, who **collect** our taxes.'

MOTION: Commissioner Zinck Jr., moved the approval of the January 11, 2017 minutes as amended. Commissioner Mulrooney seconded. Motion Carried.

Motion

January 18, 2017 (COW)

MOTION: Commissioner Heisler moved to accept the January 18, 2017 minutes, seconded by Commissioner Mulrooney. Carried.

Motion

January 25, 2017 (Public Forum)

MOTION: Commissioner Zinck Jr., moved to accept the January 25, 2017 minutes, Commissioner Hatch seconded. Carried.

Motion

- 3.0 Approval of Minutes (continued)**
- a) February 1, 2017 (COW)
MOTION: Commissioner Heisler moved to accept February 1, 2017 COW minutes, Commissioner Mulrooney seconded. Carried. Motion
- 4.0 Approval of Agenda**
- 5 (c) Lido Pool – Business Arising
MOTION: Commissioner Zinck Jr., approved the agenda with the addition as noted, Commissioner Mulrooney seconded. Carried. Motion
- 5.0 Business Arising from Previous Minutes**
- a) **Reimbursement Policy**
 Clerk Treasurer McWade made the changes as requested and sent out to Commissioners. There were no further changes noted at this meeting. Clerk Treasurer McWade will bring a final copy to next month’s meeting.
- b) **17/18 Budget**
 Clerk Treasurer McWade stated that this will be a standing item on the agendas moving forward, enabling weekly questions/concerns so that the budget will be able to be passed by the end of this fiscal year. Discussion was held on budget items – Blue Cross, Fireworks, Summer Student source deductions, Jib lot- foundation under the benches, Lido Pool wages/source deductions and maintenance on Lido Pool, Public Washrooms pump repairs/issues. There were no questions/concerns brought forward, however Clerk Treasurer McWade said these can be emailed to him and then he can bring the information to the next meeting for discussion.
 Discussion was held on assessment/evaluation services, tax rates and major repairs.
- c) **Lido Pool – Business Arising**
 Clerk Treasurer McWade stated he is awaiting a return call from a former lifeguard and he is looking for input on what kind of meeting to set up with Red Cross Swimming Program. The Clerk was looking for the Commission to decide on whether this be held at a COW meeting or a Pool Committee meeting.
 It was agreed to have a separate meeting outside of a COW meeting.
- 6.0 Correspondence**
- a) MODC - Public Hearings information was received
- b) Chester Municipal Heritage Society request was received for potential funds. Chair Foley stated that this should be referred to the budget process.
- 7.0 Reports**
- a) **Fire Chief’s Report**
 Chief Richardson reported that there were eight callouts since the last Commission meeting.
 The CVFD curling team successfully defended the Provincial title and will try to defend the National title in Mississauga, Ontario, March 24th to April 2/17.
 The tanker is back in service and inspected for another year.

7.0 Reports (continued)

a) **Fire Chief's Report** (continued)

The fire siren has become an issue with the request for it being a constant siren as opposed to 'up & down' sound.

The department is working at cleaning up last year's budget and working on 2017/18's budget. A list of capital items will be compiled and will need to be looked at in the next 5 years.

The monthly socials continue to be a big success.

Chief Richardson attended the JFAC meeting at the Chester Legion with the majority of the audience being members of the CVFD.

With regards to the tanker replacement, Chief Richardson doesn't understand why the Commission would need the opinion of Mr. Redden, an outside source, to tell them what the department needs. The department has been in business for the past 80 years and there has always been a tanker in the station.

At the officers' meeting Monday, February 13, 2017, the fire station issue was brought up. 'Is there going to be any expansions or renovations done to the fire station to provide more room until a new hall would be built.'

This would be a capital item, but Chief Richardson asked if this could be looked at and be budgeted for in the upcoming 2017 budget.

A meeting is scheduled for February 20, 2017, at 7:00 pm at the fire station, for the Officers and Commissioners.

b) **Financial Report**

The Clerk stated the Commissioners were given year-to-date report. Any accounts that are over or under are explainable and the budget is on track for the 2016/17 year.

The financial report, as discussed at the last meeting, moving forward will be a year-to-date report and the bank reconciliations can be emailed.

c) **Clerk's Report**

Clerk Treasurer McWade followed up on last Wednesday, February 1st/17 meetings' Direction to the Clerk as well as working on budget figures.

Clerk Treasurer McWade spoke with the new auditor; back-up and information was sent to him. The auditor is hoping to come in to do his interim audit and the initial work needed, by the end of February.

For the remainder of the month, Clerk Treasurer McWade will be working on numbers to solidify the budget. Work on the newsletter is almost completed, and is just awaiting a press release from MODC regarding the water analysis, which is hoped to be received next week, with a draft Newsletter then being sent out to Commissioners.

8.0 New Business

No business noted.

9.0 Any Other Business

- a) Clerk Treasurer McWade emails the meeting summaries to the Commissioners and then posts on the website. No concerns or issues have been brought forth from the public to date.

10.0 Adjournment

MOTION: Commissioner Zinck Jr., moved, Commissioner Mulrooney seconded, the meeting adjourned at 7:50 pm,

Motion

Dave Foley
Commission Chair

Maxine Veinot
Recording Secretary