



**Village of Chester Commission
Regular Monthly Meeting
March 8, 2017**

Present: Dave Foley, Chair; Tom Mulrooney, Commissioner; Nancy Hatch, Commissioner; Bill Zinck Jr., Vice-Chair; Michael Heisler, Commissioner; Forrest McWade, Clerk Treasurer; Maxine Veinot, Recording Secretary; Everett Hiltz, Chester Deputy Fire Chief

Regrets: Dave Richardson, Chester Fire Chief

Absence: Nil

Public Gallery: Two people were in attendance

1.0 Call to Order

Chair Foley called the March 8, 2017, monthly meeting of the Village of Chester to order at 6:58 pm.

2.0 Public Forum

No member of the public wished to address the Commission.

3.0 Approval of Minutes

a) Chair Foley stated there were several minutes to be approved.

February 8, 2017 Regular Monthly VOC

Errors/omissions:

- Page 2, section 5, 4th paragraph, Summer students ~~re~~ source deductions (remove "re")
- Page 3, section 7b Financial Report, last sentence, ... bank *requisitions* ..., should read ... bank *reconciliations* ...

MOTION: Commissioner Mulrooney moved, Commissioner Heisler seconded, the approval of the February 8, 2017 minutes as amended. Motion carried unanimously.

Motion

February 15, 2017, COW Meeting

- Page 2, section 5, last sentence – Darcy ~~Hiltz~~ should be Darcy *Stevens*.
- Page 2, section 6, 3rd paragraph, ~~Jibb~~ should be *Jib*
- Page 2, section 6, last sentence, maintenance/capital ~~maintenance~~ should be maintenance/capital *improvements*

MOTION: Commissioner Hatch moved, Commissioner Heisler seconded, the approval of the February 15, 2017 minutes as amended. Commissioner Zinck Jr. abstained, four Commissioners voted in favor. Motion Carried.

Motion

March 1, 2017 COW Meeting

MOTION: Commissioner Mulrooney moved to accept the March 1, 2017 minutes, seconded by Commissioner Hatch. Motion carried unanimously.

Motion

4.0	<u>Approval of Agenda</u>	
	MOTION: Commissioner Hatch moved, Commissioner Mulrooney seconded, the approval of the agenda as presented. Motion carried.	Motion
5.0	<u>Business Arising from Previous Minutes</u>	
	a) Reimbursement Policy	
	Clerk Treasurer McWade presented the final draft of the policy.	
	MOTION: Commissioner Zinck Jr. moved, Commissioner Mulrooney seconded, the approval of the Reimbursement Policy.	Motion
	Discussion was held.	
	Motion Carried unanimously.	
	b) 17/18 Budget	
	Clerk Treasurer McWade would like see Commissioners have a good understanding of the operational budget tonight and to be prepared to move forward with the budget.	
	Discussion was held.	
	Clerk Treasurer McWade felt that after next week’s COW meeting, then conversation with MODC’s CAO can begin as to how the capital side of the budget will be presented.	
	Truck Reserves is specifically on the price of the tanker.	
	Conversation will be held with MODC as various trucks will need to be replaced and therefore contributions will need to be budgeted for every year to have the funds to purchase the vehicles.	
	Lido Pool – there is leaking on the floor/exterior wall and repairs will be needed in the future.	
	DIRECTION TO CLERK: The Clerk Treasurer was directed to move forward on discussion with MODC.	Direction to Clerk
	Clerk Treasurer McWade asked if they have any questions/concerns, let him know so he can bring the answers to the next meeting.	
	The Clerk Treasurer will move the sections around to have a clear break-out from taxes to budget.	
6.0	<u>Correspondence</u>	
	a) MODC - Public Hearings information was received	
	b) MODC – approval on the Fire and Emergency Provider registration.	
	c) TIR Letter - stating that salting/sanding will not change from the current level of service.	
7.0	<u>Reports</u>	
	a) Fire Chief’s Report	
	Deputy Chief Hiltz reported that there were three callouts since the last Commission meeting consisting of two medicals and one alarm.	
	Members have had two sessions of Ice Rescue training on Stanford Lake and Medical First Responder training in CBVFD.	
	A vehicle fire training session will be held this month and a full 1001 firefighter program will be in April to be hosted between Chester and Blandford.	
	The CVFD curling team will be defending the National title in Mississauga, Ontario, March 24 th to April 2/17.	
	The meeting with the Commission and CVFD Officers was respectfully appreciated by the Officers as well hoped to be a yearly item.	

7.0 Reports (continued)

b) Financial Report

The Clerk stated the Commissioners were given year-to-date report ending February 28, 2017. There are a few items over budget in the fire department budget, however, the Emergency Response Provider Fund grant contributions, when received, will be credited back in the budget.

Any other items that were under/over budget will be looked in the upcoming budget and adjusted if possible.

c) Clerk's Report

Clerk Treasurer McWade followed up on last week's meeting issues as well as getting the information out for this meeting.

The major outstanding item now is to get the budget finalized.

The Interim audit by Lawrence Lake was delayed and so he will be here tomorrow, March 9th.

With regards to the tanker purchase, it will be proactive to identify who will represent the Commission to work with the fire department to move forward. The Clerk Treasurer's suggestion is to have the Chair of the Commission and the Clerk Treasurer represent the Commission.

The general agreement of those present was to have the Chair and Clerk represent the Commission on the tanker purchase.

8.0 Any Other Business

No business noted.

10.0 Adjournment

MOTION: Commissioner Zinck Jr. moved, Commissioner Mulrooney seconded, the meeting adjourned at 7:52 pm.

Motion

Dave Foley
Commission Chair

Maxine Veinot
Recording Secretary